
SAFETY MINUTES

March 4, 2009

PRESENT

Chairperson Charlene Brown, Kevin Bennett, Richard Boyd, Jim Haynes, Director Mark Phillips, Ian Cox, Tim Margeson, Lindsay Young.

CALL TO ORDER AND ROLL CALL

Chairperson Charlene Brown called the meeting to order and reported that all members were present with the exception of Angie McWaid, Frank MacFarlane, and Greg Kehoe who all sent regrets.

APPROVAL OF THE AGENDA

(a) March 4, 2009

It was moved by Richard Boyd and seconded by Jim Haynes

that the agenda be approved

MOTION CARRIED

APPROVAL OF THE MINUTES

(a) Jan 7, 2009

It was moved by Ian Cox and seconded by Kevin Bennett

that the Minutes of January 7th, 2009 be approved with no errors or omissions

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

(a) MSDS Database Subscription

Lindsay Young reported that an annual subscription to an online MSDS database available through the Canadian Centre for Occupational Health and Safety can be obtained at a cost of about \$350.00. The subscription will make updating the Town's MSDS records more efficient and aid in keeping sheets current.

Therefore, it was moved by Chairperson Charlene Brown and seconded by Director Mark Phillips

that the town subscribe to the online database for MSDS sheets

MOTION CARRIED

(b) Asbestos Testing

Director Phillips reported that after some extensive testing of Town Hall a report was received in January from Maritime testing. Results indicated that some asbestos exists in certain areas of the Rec Centre and the new shower area in the basement of Town Hall. Work will be done in the coming months to remove the affected materials.

ACCIDENTS

No accidents have occurred.

TOOLBOX MEETINGS

(a) Public Works Department

Richard Boyd reported that the Public Works Department recently held a toolbox meeting outlining changes to the asphaltting procedure. A blocker truck is now being used for patching in lieu of flagging which makes the process more efficient and less obstructive to traffic flow.

(b) Parks and Recreation

Kevin Bennett reported that the arena staff recently participated in a toolbox meeting which covered arena operations, special events, schedules and vacation times.

TRAINING

Chairperson Charlene Brown reported that a new contact is needed for training because Mike Carter is no longer available. Some possibilities were discussed. Charlene Brown will search out some options and bring them to the next meeting.

NEW BUSINESS

(a) North American Occupational Health and Safety Week.

Tim Margeson reported that May 3-9 2009 is North American OHS week and suggested that the Town consider promoting its recent activity regarding Occupational Health and Safety. The committee agrees to put it on the agenda for April's meeting. Lindsay Young will bring some suggested messages to the committee at that time to be considered for publication on the radio and the Town website.

MEETING ADJOURNED

Meeting adjourned at 9:27 am. Next meeting scheduled for Wednesday April 1st 2009 at 8:45am.