

March 5th, 2008

SAFETY COMMITTEE MEETING

A Safety Committee meeting was held on the above date at 8:50 a.m. in the Council Chambers of the Town Hall.

PRESENT

Chairperson Charlene Brown, Co-Chairperson Mark Phillips, Hal Henderson, Frank MacFarlane, Jim Haynes, and Tim Margeson.

MINUTES

On motion of Hal Henderson and Frank MacFarlane the minutes for the meeting held February 6th, 2008, were approved as presented. **MOTION CARRIED.**

AGENDA

On motion of Mark Phillips and Frank MacFarlane the agenda for March 5th, 2008, were approved as read. **MOTION CARRIED.**

BUSINESS ARISING

WELLNESS PROGRAM

The first of the monthly flyers in our wellness program came out in February. All employees should have received it electronically.

NEW BUSINESS

***ASPHALT
RECYCLER***

Maritime testing came in and filed a report stating the equipment should be moved away from the door, a new job procedure should be written, and it was safe to use. The report is going to be reviewed at the next tool box meeting.

CELL PHONE

Cell phone will be hands free April 1st, 2008. This means it will be illegal to operate a vehicle and hold a cell phone at the same time. Jason held a meeting to discuss with Senior staff as to whether we needed a policy or not and staff decided it was not necessary to have a policy if it was the law.

WELLNESS

Tim asked whether the Town of Kentville had any plans to work on improving the health and wellness percentages reflected in the report? Mark stated there had been no discussion at the senior level.

SAFETY AUDIT

Mike Carter will be around this month doing departmental audits.

GARBAGE

Jim stated that garbage was piling up in the alley between the two buildings and wanted Hal to speak to someone regarding putting out the trash as it is not being sorted properly.

ACCIDENTS

Public Works plow backed into car on Station Lane.

TRAINING

Water and PW employees attended courses in Chlorine Handling & Pipe Tapping.

MEETING

The next Safety Committee meeting was scheduled for Wednesday April 2nd, 2008.

ADJOURNMENT

The meeting was adjourned at 9:20 a.m.

Chairperson Charlene Brown-Secretary