

January 10th, 2008

SAFETY COMMITTEE MEETING

A Safety Committee meeting was held on the above date at 8:40 a.m. in the Council Chambers of the Town Hall.

PRESENT Chairperson Charlene Brown, Co-Chairperson Mark Phillips, Hal Henderson, Frank MacFarlane, Jim Haynes, and Kevin Bennett, and Tim Margeson.

MINUTES On motion of Hal Henderson and Frank MacFarlane the minutes for the meeting held December 5th, 2007, were approved as presented. **MOTION CARRIED.**

AGENDA On motion of Mark Phillips and Jim Haynes the agenda for January 10th, 2008, were approved as read. **MOTION CARRIED.**

BUSINESS ARISING

DAVID MANGLE David Mangle course was useful comments from staff, (everyone got something out of it). It was said he could of used better examples.

WELLNESS PROGRAM Wellness Program is under way and currently there are no reports back from the company on averages. Police might be joining the program.

BASEMENT AREA Maritime Testing has inspected the basement area and has recommended dehumidifiers to dry up the musty smell and pipe insulation to stop moisture build up. Mark reported they also recommended that the mould be cleaned up by Servicemaster or Systemcare.

NEW BUSINESS

SWP Kevin brought a new safe work procedure (Changing Propane Tanks – Zamboni) for review by the safety committee. Kevin stated he is trying to write up new procedures once a week.

ACCIDENTS Sidewalk Machine hit car
Overhead cable hit bus & truck
PW crewman was off with blood poisoning

TRAINING Check courses for expiry dates for all departments.

MEETING The next Safety Committee meeting was scheduled for Wednesday February

6th, 2008.

ADJOURNMENT

The meeting was adjourned at 9:20 a.m.

Chairperson Charlene Brown-Secretary