

OSHWB MINUTES

April 7, 2010

PRESENT

Chairperson Mark Phillips, Kevin Bennett, Richard Boyd, Ian Cox, Travis Hancock, Lindsay Young, Frank MacFarlane, Nichole Lutz. Director Greg Kehoe, Cst. Mike Goss.

CALL TO ORDER AND ROLL CALL

Chairperson Mark Phillips called the meeting to order and reported that all members were present.

APPROVAL OF THE AGENDA

It was moved by Frank MacFarlane and seconded by Ian Cox

That the agenda for March 3, 2010 be approved with the addition of the topic “new guy” under new business.

MOTION CARRIED

APPROVAL OF THE MINUTES

(a) March 3, 2010

It was moved by Ian Cox and seconded by Greg Kehoe

That the Minutes of March 3, 2010 be approved as circulated

MOTION CARRIED

BUSINESS ARISING

N/A

REPORTS

(a) Accidents

There were no accidents to report, although Chairperson Mark Phillips reported a small fire had taken place in the Rec Centre bathroom over the weekend. The damage was minor, and the cleanup is being handled by Service Master.

(b) Toolbox Meetings

Director Phillips reported that a toolbox meeting took place between himself and the maintenance employees.

Topics discussed included emergency lighting and pull stations in Town Hall.

(c) Training

It was suggested that an inventory of training be obtained from former chairperson Charlene Brown.

POLICY UPDATES

(a) New HR Policy

Director Phillips reported that the HR policy review committee continues to make progress and the next meeting is scheduled for May 12, 2010.

WELLNESS AND PHYSICAL ACTIVITY

(a) Lunch N Learns

Lindsay Young reported that the last Lunch N Learn was a well attended tutorial lead by staff from Clean NS who provided tips on how to save gas and emissions while driving. The next session is scheduled for May 19th and has not yet been set.

(b) Wellness / Physical Activity

Nichole Lutz reported that the physical activity challenge will be wrapping up on April 30th. Our numbers will be calculated to determine a winner between the Police and Town Hall staff. The challenge will conclude with a BBQ for both groups held at the Police Station.

ENVIRONMENTAL ISSUES

N/A

EQUIPMENT / TECHNOLOGY

Director Phillips reported that the Parks and Recreation Department is looking at a new field groomer.

Director Kehoe reported that Public Works is considering a new trenching cage and a crane.

NEW BUSINESS

N/A

MEETING ADJOURNED

Meeting adjourned at 10:10 am. Next Meeting May 5th, 2010.