

# APPROVED

## KENTVILLE PARKS & RECREATION ADVISORY COMMITTEE – Thursday, March 29<sup>th</sup>, 2007:

### MEETING CALLED TO ORDER:

The meeting of the Kentville Parks & Recreation Advisory Committee was called to order by Chairman Pearl at 7:00 p.m. in the Town Hall Council Chambers.

### PRESENT:

Chairman Pearl, Councillor Folker-Hill, Councillor Bolland, Committee Members Lloyd, Hockley, McDougall, Director Phillips, and Recording Secretary Sansom

### REGRETS:

Committee Member Cox

At this time Chairman Pearl asked the Committee Members to bow their heads in a minute of silence for Jane Murphy, Staff member of our Visitor Information Centre who recently passed away.

### APPROVAL OF THE DRAFT AGENDA – Thursday, March 29<sup>th</sup>, 2007:

It was moved by Councillor Bolland and seconded by Committee Member McDougall that the agenda be approved as circulated.

**MOTION CARRIED.**

### APPROVAL OF THE DRAFT MINUTES – Thursday, January 18<sup>th</sup>, 2007:

It was moved by Councillor Folker-Hill and seconded by Councillor Bolland that the Draft Minutes of Thursday, January 18<sup>th</sup>, 2007 be approved as circulated.

*No errors or omissions*

**MOTION CARRIED.**

### BUSINESS ARISING FROM THE MINUTES – Thursday, January 18<sup>th</sup>, 2007:

- a) **Bonavista Estates Update:** Director Phillips gave a verbal update in regards to the Budget (which will be covered later on in the meeting), Concept Plan, meetings with the adjacent land owners and the committee.

- b) **Ducks Unlimited:** Director Phillips reported that a grant was submitted to the Province of Nova Scotia through the office of Health and Promotion plus there are ongoing meetings with the Rotary Club to speak funding for the project.
- c) **Friends of the Library Update –** They meet every 4<sup>th</sup> Sunday of each month. The public is welcome to any meeting. They have many committees set up within the committee to take on different tasks.
- d) **CP Lands – Cornwallis Update:** Nothing new to report at this time.
- e) **Acadia Track Committee Update:** Letter was sent off in support of Acadia Track being upgraded.

Very little information on the project has been made public in large part due to the recent resignation of Acadia's Athletic Director.

- f) **Valley Senior Games Update:** Tabled to next meeting.

**KAYA – COMMITTEE REPORT:**

The committee was scheduled to meet on Wednesday, March 28<sup>th</sup>, 2007. Constable McWaid will soon be going on maternity leave. Director Phillips asked the Recording Secretary to contact Constable McWaid to fine out whom her replacement will be and if that designated person will be continuing with Constable McWaid's role with the Girls On the Go for the next Parks and Recreation Advisory Committee Meeting.

**DIRECTOR'S REPORT – March 27<sup>th</sup>, 2007  
Attached:**

Director Phillips reviewed his attached report that was circulated prior to tonight's meeting.

**Highlights included:**

- **Arena Operations**
- **2007 Kentville Home Show**

- **Friends of the Library**
- **Ducks Unlimited Project**
- **Take the Roof Off Winter**
- **Sport Tourism**
- **Meetings and Events**
- **Budgets / Capital and Operating**
- **Kings County Cost of Recreation Services.**

**INCOME STATEMENTS – Month Ending February 28<sup>th</sup>, 2007:**

Director Phillips reviewed the Income Statements for the Month Ending – February 28<sup>th</sup>, 2007 for the benefits of the Committee Members in attendance this evening. Income Statements were circulated at the meeting.

**NEW BUSINESS:**

- a) **Sport Tourism:** Covered in Director's Report.
- b) **Budgets / Capital and Operating – Covered in Director's Report:** Director Phillips reviewed the attached budgets for the Committee Members in attendance. After review of the budgets it was suggested that:
  - That a comparison chart between revenue to the expenditure side of the budget be prepared for the next budget meeting.
  - Defibrillator – Contact Community Groups to see if they would be willing to donate the device rather than the Town purchase them.

A Budget meeting will be scheduled to review the budget further on in the meeting.

- c) **Kings County Cost of Recreation Services – Covered in Director's Report.**

**CORRESPONDENCE:**

- a) **Evangeline Trail Amateur Boxing Club – Letter for Monetary Support for a Boxing Competition on Saturday, May 5<sup>th</sup>, 2007 ( see attached):** After review of the attached

letter from Evangeline Trail Amateur Boxing Club:

It was moved by Councillor Bolland and seconded by Councillor Folker-Hill that the Parks and Recreation Advisory Committee give a monetary donation of \$50.00 in support of the Evangeline Trail Amateur Boxing Club who will be participating in the Boxing Competition on Saturday, May 5<sup>th</sup>, 2007.

**MOTION CARRIED.**

- b) Email Correspondence – Richard Lloyd:** The attached email from Mr. Lloyd dated March 25<sup>th</sup>, 2007 was read and distributed to the committee prior to the meeting.

After reviewing Mr. Lloyd's correspondence there was discussion on email distribution. Mr. Lloyd should be reminded that emails should be sent to all Committee Members if the intent is for consideration or correspondence.

It was moved by Councillor Folker-Hill and seconded by Councillor Bolland that the Parks and Recreation Advisory Committee moves for receipt of Mr. Lloyd's email correspondence dated March 25<sup>th</sup>, 2007.

**MOTION CARRIED.**

- c) Email Correspondence – Mike Wadden:** The attached email from Mike Wadden dated March 25<sup>th</sup>, 2007 was reviewed by the Committee Members.

It was moved by Councillor Bolland and seconded by Committee Member Hockley that the Parks and Recreation Advisory Committee moves for receipt of email from Mike Wadden dated March 25<sup>th</sup>, 2007.

**MOTION CARRIED.**

- d) Residents of Bonavista – Dropped off Correspondence – dated March 28<sup>th</sup>, 2007:** The attached written correspondence was read and distributed to the Committee Members at the meeting this evening.

Attached to the dropped of correspondence were quotes on material and supplies from two companies Lafarge and Kent Building Supplies.

On the quotes the Town's name was listed as if they were the one's requesting the information.

Director Phillips informed the committee he contacted the above businesses with respect to the Town's name on quotations. This will not be done again unless it is requested by a Town representative.

It was moved by Councillor Bolland and seconded by Committee Member Hockley that the Parks & Recreation Advisory Committee moves for motion to receive the dropped off correspondence from the Residents of Bonavista dated March 28<sup>th</sup>, 2007.

**MOTION CARRIED.**

- e) Email Correspondence – Greg Baldwin:** Following the reading of the email correspondence from Greg Baldwin, it was moved by Councillor Bolland and seconded by Committee Member McDougall that the Parks and Recreation Advisory Committee moves to receive the email correspondence dated March 29<sup>th</sup>, 2007 from Greg Baldwin.

**MOTION CARRIED.**

**SPECIAL BUDGET MEETING:**

The Parks and Recreation Advisory Committee did set a special budget meeting date for Wednesday, April 25<sup>th</sup>, 2007 at 6:00 p.m. in the Town Hall Council Chambers.

**Request:**

- Ask Brian Desloges to come to the meeting and give a presentation
- Include all costs associated with the park in the budget
- Get individual cost analysis from various contractors for the park.

**NEXT MEETING DATE:**

The next meeting of the Parks and Recreation Advisory Committee will be on Thursday, May 17<sup>th</sup>, 2007 at 7:00 p.m. in the Town Hall Council Chambers unless otherwise notified.

**MEETING ADJOURNED:**

It was moved by Committee Member McDougall that the Parks and Recreation Advisory Committee be adjourned. Meeting adjourned at 10:30 p.m.

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Chairman Councillor Pearl

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Recording Secretary Sansom