

**APPROVED NOVEMBER 10, 2004**

---

# **KENTVILLE TOWN COUNCIL**

**October 13, 2004**

**PRESENT**

Mayor Gary Pearl, Deputy Mayor Larry Eaton, Councilor Nola Folker-Hill, Councilor Dennis Kehoe, Councilor Linda Rankin, Councilor David Corkum, CAO Bill Boyd, Solicitor Peter Muttart, Recording Secretary Carol Harnes

Councilor Larry Honey, Absent with regrets

**APPROVAL OF THE AGENDA**

It was moved by Deputy Mayor Larry Eaton and seconded by Councilor Dennis Kehoe

**that the agenda be approved with no additions.**

**MOTION CARRIED**

**APPROVAL OF THE MINUTES**

**(a) September 8, 2004 – (Regular Meeting)**

It was moved by Councilor Dennis Kehoe and seconded by Deputy Mayor Larry Eaton

**that the Minutes of September 8, 2004 be approved with no errors or omissions**

**MOTION CARRIED**

**(b) September 27, 2004 (Special Meeting)**

It was moved by Deputy Mayor Larry Eaton and seconded by Councilor Nola Folker-Hill

**that the Minutes of September 27, 2004 be approved with no errors or omissions**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**NONE**

**REPORTS AND RECOMMENDATIONS**

**(a) Council Advisory Committee**

**(i) Kings Partnership Steering Committee Protocol**  
Councilor David Corkum reported that at a recent meeting of Council Advisory Committee, a presentation was made by Chairperson Janet Newton regarding the Protocol devised by the Kings Partnership Steering Committee. Following this, she advised that each of the municipal units in Kings

## **APPROVED NOVEMBER 10, 2004**

---

County would be given the opportunity to review this document and ask any questions pertinent to its content. Each of the municipal Councils would then be asked to accept this document.

Therefore, it was moved by Councilor David Corkum and seconded by Councilor Dennis Kehoe

**that the attached Protocol prepared by the Kings Joint Partnership Steering Committee be accepted.**

**MOTION CARRIED**

**(ii) Kings Partnership Steering Committee Reporting Schedule**

Councilor David Corkum reported that at a recent meeting of Council Advisory Committee, it was noted that work appears to be ongoing with the Kings Partnership Steering Committee. However, those Council members who are not presently serving on this committee may not be kept up to date with the projects and progress being made, and therefore, regular reporting to council was seen as necessary. Two choices of reporting were proposed (1) to CAC, and thus allowing for more relaxed debate and discussion, or (2) as an official report to Town Council, with more public and media exposure.

Therefore, it was moved by Councilor David Corkum and seconded by Deputy Mayor Larry Eaton

**that regular reports from the Kings Partnership Steering Committee would be brought to future Council Advisory Committee meetings.**

**MOTION CARRIED**

**(iii) Peace and Good Order Bylaw**

Councilor David Corkum reported that at a recent meeting of Council Advisory Committee, a request to Council from Police Chief Mander resulted from complaints of excessive noise from a construction project being undertaken at unusual hours. He asked that Council amend its Peace and Good Order Bylaw to address those times that working trucks can travel on residential streets.

## APPROVED NOVEMBER 10, 2004

---

Therefore, it was moved by Councilor David Corkum and seconded by Councilor Linda Rankin

**that the solicitor and Town staff work together to update the Peace and Good Order Bylaw to encompass this type of noise.**

**MOTION CARRIED**

**(iv) Police Board Citizen Appointment – 2004  
(Provincial)**

Councilor David Corkum reported that at a recent meeting of Council Advisory Committee, it was noted that it has been over a year since the position of Provincial appointee has been filled on the Kentville Board of Police.

Therefore, it was moved by Councilor David Corkum and seconded by Deputy Mayor Larry Eaton

**that a letter be written to Minister Michael Baker of the Department of Justice, advising him that a provincial appointment on the Board of Police Commissioners has not be made and is long overdue.**

**MOTION CARRIED**

*(Note: A discussion followed, during which points were made regarding the ineffectiveness of not having a routinely appointed provincial board member.)*

**(v) TBR Capital Program 2004-2005**

Councilor David Corkum reported that at a recent meeting of Council Advisory Committee, Director Crowell reported that three temporary borrowing resolutions relating to the Town' Capital Program (as attached) should be authorized by Council.

Therefore, it was moved by Councilor David Corkum and seconded by Councilor Linda Rankin

**that Town Council authorizes the temporary borrowing resolutions below and as attached:**

**TBR 04/05-02- Police Station - \$1,200,000  
TBR 04/05-04 – Recreation - \$ 70,000  
TBR 04/05-03 – Various - \$ 765,000**

## APPROVED NOVEMBER 10, 2004

---

(The category "various" includes streets/curbs/sidewalks at \$475,000, Crosswalk controllers at \$30,000, Storm sewers at \$110,000 and flood control at \$150,000)

### MOTION CARRIED

#### (vi) **Park Street Storm System 2004**

Councilor David Corkum reported that at a recent meeting of Council Advisory Committee, members reviewed a report (attached) from Town Engineer Hal Henderson, in which he reiterates the commitment of Town Council to install concrete pipe across Park Street, to help with drainage in the area. He added that the costs have been revised.

Therefore, it was moved by Councilor David Corkum and seconded by Councilor Dennis Kehoe

**that the Town cost share with Parson's Development (50% of the \$163,750, plus HST, Plus Consulting Engineering Fees) in the cost to supply and install 1150 feet of 48" diameter concrete pipe and an additional 200 feet under Park Street, and the necessary 72" diameter manholes, at no greater than 300 foot intervals, and further that this work be carried out according to Town of Kentville specifications and requirements.**

### MOTION CARRIED

#### (a) **Finance**

##### (i) **Director's Report**

Finance Director Debra Crowell reported that September has been busy with the final tax bills due, the second quarter utility meeting readings, and the transition to Public Sector Accounting Standards. She added that as a benchmark of 50%, overall revenue exceeds the average, although some departments have exceeded the 50% guideline with expenditures, and that 93.4% of current taxes have been collected.

It was moved by Councilor Dennis Kehoe and seconded by Deputy Mayor Larry Eaton

**that the report prepared by the Director of**

**APPROVED NOVEMBER 10, 2004**

---

**Finance be received.**

**MOTION CARRIED**

**(c) Planning and Development**

**(i) Director's Report**

Director Wayne Gibbons reported that there were 18 permits issued during September; that Parsons Investments in McDougall Heights will probably have lots available for development in the near future; that the property owned by Mitchell Brison on the Dalhousie Avenue extension has seen the development of 26 lots, and that a request for an additional 3.5 acres of land has been made. He added that the Oulton development (Fox Hollow Subdivision) has sold out and another 4.5 acres has been proposed for rezoning and future development; development of the Healy property on Prospect Avenue has not been proposed through a formal application and the Goodwin rezoning on Prospect Avenue also has *not* been proposed through a formal application as of this time.

It was moved by Councilor Dennis Kehoe and seconded by Deputy Mayor Larry Eaton

**that the report prepared by the Director of Planning and Development be received.**

**MOTION CARRIED**

**(ii) Committee Report**

Councilor Dennis Kehoe stated that as there are so many projects underway at this time, additional PAC meetings will be planned to handle this extra work.

**(b) Fire**

**(i) Chief's Report**

Fire Chief Ripley reported that there were 24 alarms during last month. Although no serious fires, a serious motor vehicle crash on Highway 12 resulted in one person killed and another seriously hurt. He added that the new passenger van has arrived and that another successful Fire Prevention Week has ended. A fund raiser for Muscular Dystrophy was held at the theatre in New Minas as part of the opening of the movie Ladder 49. Seven hundred dollars were raised. Lastly, he mentioned that crews are being scheduled for Hallowe'en night.

## **APPROVED NOVEMBER 10, 2004**

---

It was moved by Deputy Mayor Larry Eaton and seconded by Councilor Nola Folker-Hill

**that the report from the Fire Chief be received.**

### **MOTION CARRIED**

*(Note: Council agreed that they would like to have the statistics relating to the number of incidents in which KVFD calls for mutual aid.)*

#### **(ii) Representative's Report**

Deputy Mayor Larry Eaton reported that he attended a strategy session on Sunday to deal with issues like training and bingo. He noted that the lack of revenue being generated by the bingo is of grave concern, and this will be re-evaluated at the end of November to determine its feasibility and future.

He added that on September 28<sup>th</sup> a joint KVFD and a council committee met, to review the Grant Thornton evaluation of the financial and administrative structures of the fire department. The proposal was accepted by this committee and a recommendation was made to enter Phase 2 of this project. Phase 2 involves preparing a report for the desired qualifications for the position, a title for the position, and an ad for publication. He added that the report will be made available very soon, and lastly, that the annual meeting has been tentatively scheduled for November 3<sup>rd</sup> at 7:30 p.m.

#### **(c) Parks and Recreation**

##### **(i) Director's Report**

Parks and Recreation Director Mark Phillips reported that two funding programs are available to community groups to increase the physical activity levels of Nova Scotians. Also, the Kinsmen have recently made a \$3,500 donation towards playgrounds and projects. There is interest in adding skate ramps to the present facilities, and at a public meeting in August, a free style park was proposed. Also trail work saw an entry from Bona Vista subdivision completed; work conducted between Glenwood and MacDougall Heights, and the development of a trail in Fox Hollow Subdivision.

Glooscap Curling Club proposed that they be considered as

## **APPROVED NOVEMBER 10, 2004**

---

part of the construction of any future recreation complex. Director Phillips added that the minor hockey programs have begun; the Valley Sport and Multi-Purpose Facility has seen that project underway; a bid is being reviewed for the area to host the 2011 Canada Winter Games; the Harvest Festival was successful, as were the Pumpkin People and lastly, that ice has been installed in the rink

It was moved by Councilor Linda Rankin and seconded by Councilor David Corkum

**that the report prepared by the Director of Parks and Recreation be received.**

**MOTION CARRIED**

**(ii) Committee Report**

Councilor Linda Rankin reported that at the last meeting, discussion took place regarding the newly installed sign on Cornwallis Street, with suggestions being made to make the back of the sign more attractive.

A special mention was made of the very generous donation from the Kinsmen Club and how to best acknowledge this. It was decided that members of the club would be asked to come to Council for a presentation.

**(f) Police**

**(i) Chief's Report**

Police Chief Mark Mander reported that there were 307 calls during September, and 102 hours were spent on foot patrol. He added that Kentville and Kings District RCMP hosted the Fall Conference of the NS Chiefs of Police Association in September. Over 100 delegates attended and Councilor Larry Honey was recognized for his years of service on the board.

It was moved by Councilor Nola Folker-Hill and seconded by Deputy Mayor Larry Eaton

**that the report from the Chief of Police be received.**

**MOTION CARRIED**

**(ii) Board Report**

## **APPROVED NOVEMBER 10, 2004**

---

Councilor Nola Folker-Hill reported that there was a board meeting on September 9<sup>th</sup> ; that loitering has been reduced in Centre Square; that the radio system box will be installed soon; and that contact will continue with Annapolis Royal to determine what type of policing assistance they need.

She added that at the NS Association of Police Boards and Chiefs, she learned that some standardization of policies and procedures should be made province-wide and that Kentville is fortunate to have community policing. Also, it was noted that Councilor Larry Honey was recognized for his long service on the police board and that Councilor David Corkum was a member of the winning golf team which was part of the recreational program.

### **(iii) Recommendation Re. Police Building**

Councilor Nola Folker-Hill reported that eight bids were received for the new police facility and that the three lowest were reviewed by the Town's Consulting Engineers and the project architect. Letters of recommendation were provided for that contractor which submitted the lowest bid (which was in budget) and met all the necessary requirements in the tender.

Therefore, it was moved by Councilor Nola Folker-Hill and seconded by Councilor David Corkum

**that Council awards the construction of the  
Kentville Police Services facility to B.D. Stevens,  
in the amount of \$1,035,000, plus HST.**

**MOTION CARRIED**

### Points from Discussion

- There should be a contingency fee assigned and another for furnishings.
- The total amount should be \$1.2 m and that will include the contingency, architect's fees and furnishings.
- A ground-breaking ceremony will be scheduled when the work begins.

### **(g) Transportation Services**

#### **(i) Director's Report**

## APPROVED NOVEMBER 10, 2004

---

Director Hal Henderson reported that an additional set of pedestrian lights has been installed on Main Street; that new employee Karl Keddy has successfully passed his probationary period; that the Capital Annual projects have been complete; that tenders closed today on the storm sewer project on West Main Street; that a traffic study has been commissioned for the downtown development of CP lands; Centre Square canopy has been repaired; and that leaf collection is being scheduled for mid November.

It was moved by Councilor David Corkum and seconded by Councilor Nola Folker-Hill

**that the report from the Transportation Services Department be received.**

**MOTION CARRIED**

**(ii) Committee Report**

Councilor David Corkum had nothing further to report.

**(iii) Recommendation Re. West Main Street Drainage System**

A report (attached) prepared by Director Hal Henderson reiterated that tenders were called for the installation of a drainage control culvert. It was noted that tenders closed earlier today and that five tenders were received for the supply and installation of 1200 feet of 42" diameter concrete pipe, which was previously approved in the 2004-2005 Capital Projects.

Tenders were reviewed and the consultants made a recommendation. Therefore, it was moved by Councilor David Corkum and seconded by Deputy Mayor Larry Eaton

**that Council award the West Main Street Drainage Control Culvert Contract #2004-113, to Howard Little Excavating Limited, in the amount of \$120,804.43, plus HST.**

**MOTION CARRIED**

**(h) Water Commission**

**(i) Director's Report**

Director Hal Henderson reported that the new booster station on Prospect Avenue is almost completed, although

## APPROVED NOVEMBER 10, 2004

---

there is only one lot being developed in that area. Also, the Water Commission's Operation and Maintenance Manual has been completed and is presently being reviewed by the Consulting Engineers and the Department of Environment and Labour. The Wellfield Planning Committee is awaiting First Reading from the councils for amendments to the MPS and LUBs, following which there will be a public meeting. The McGee Lake Committee met in early October and approved the new regulations and review of watershed boundaries. Minor changes will be made prior to the Public Meeting on October 19<sup>th</sup>.

It was moved by Councilor Dennis Kehoe and seconded by Councilor Linda Rankin

**that the report from the Water Commission be received.**

**MOTION CARRIED**

### **(ii) Commission Report**

There was nothing further to report.

#### **(i) Valley Waste Resource Management Authority**

##### **(i) Representative's Report**

Deputy Mayor Eaton reported that Chester will be ready with its second generation land-fill site by January 1, 2006 and that our area has 48,000 tonnes annually for deposit in that facility. A meeting on September 15<sup>th</sup> was an opportunity to present ten employees with 5-year awards.

He further made reference to the minutes of the meeting regarding the Occupational Health and Safety as this appeared to be very productive and involved both Mark Phillips and Charlene Brown from the Town Office. The Communication and Educational Officer (Denise Young) is back to work after a year, and is presently working on the 2005 calendar. This will involve some changes such as the dates for the Spring and Fall cleanup times.

He added that Derrick Firth, the C.O.O. of the RRFB has resigned and Rick Ramsey (the current chair) has taken leadership for the interim. Lastly, the next meeting will be October 20 at 9 a.m.

## APPROVED NOVEMBER 10, 2004

---

### **(j) Kings Community Economic Development**

#### **(i) Representative's Report**

Councilor Nola Folker-Hill reported that there was a meeting on September 28<sup>th</sup> during which the possibility of the Town of Berwick re-entering the partnership was discussed. Further, she noted that there seemed to be some disappointment with the success of the Acadian Congress.

Robin Marshall, the Executive Director will retire at the end of March and a committee has been put in place to deal with the replacement process.

*(Note: It was felt that Robin Marshall has represented the Town of Kentville well, and that a special recognition should be paid to him by Council at a meeting in the near future.)*

### **(k) Kings Transit Authority**

#### **(i) Representative's Report**

Two reports from Kings Transit (July and August) were received and showed that ridership in July was the same as last year, but in August, was up by 2%. Fares have increased, however a deficit of \$23,675 has been shown for the first five months due to repairs and maintenance of this older fleet and rising fuel costs. The purchase of new busses is being investigated. It was further noted that Kings Transit commissioned a consultant's report on its operation and this has been presented to the Authority. Discussions continue on this report.

In addition, CAO Boyd stated that the fleet strategy was approved by Council and hopefully the busses will arrive around April. The Manager, Andy Anderson plans to retire within the next six months and the process has begun to find a replacement for him.

It was moved by Deputy Mayor Larry Eaton and seconded by Councilor Nola Folker-Hill

**that the reports from Kings Transit Authority be received.**

**MOTION CARRIED**

### **(l) Returning Officer's Report**

Al Kingsbury reported that nominations closed on

## APPROVED NOVEMBER 10, 2004

---

September 14; and that seven persons have filed nomination papers for six council seats. The mayor's position has been filled by acclamation. There are two candidates for the AVRSB and that Peter Cromwell was re-elected by acclamation as the African NS member on the AVRSB. An orientation session was held on September 18<sup>th</sup> and Advance Polls held on October 7 and 12<sup>th</sup> saw record turn-outs. Lastly, Election Day is October 16<sup>th</sup>.

It was moved by Councilor David Corkum and seconded by Councilor Linda Rankin

**that the report from the Returning Officer be received.**

**MOTION CARRIED**

### **(m) Councilor's Report**

*Councilor Linda Rankin* had nothing further to report. *Councilor David Corkum* reported that he attended the conference on the Police Boards and Chiefs and enjoyed the business sessions and the recreational events.

*Councilor Dennis Kehoe* reported that he enjoyed the Harvest Festival and noted that it was very well attended.

*Councilor Larry Honey* was not present.

*Councilor Nola Folker-Hill* reported that she attended the Harvest Festival, the UNSM Conference, the Police Boards and Chief's Conference, the dinner at Camp Aldershot and the sod-turning ceremony for the Soccer facility.

*Deputy Mayor Larry Eaton* reported that he attended the Aldershot dinner and dance (both were excellent); he brought greetings to the Opening Ceremony of Terry Fox Run; he attended UNSM in Truro, and the Kentville Harvest Festival which was well attended and very successful.

### **(n) Mayor's Report**

Mayor Gary Pearl reviewed some highlights from his report (attached), following which he took the opportunity to thank the Deputy Mayor for all of his assistance over the last many months. He pointed out that Deputy Mayor Eaton willingly stepped in to help when needed and his help and support was much appreciated.

Mayor Pearl took the opportunity to wish good luck at the polls to all of the incumbents and best wishes to Councilor Rankin who will not be returning to office.

**APPROVED NOVEMBER 10, 2004**

---

**(o) Chief Administrative Officer's Report**

CAO Boyd reported that his attached report makes reference to progress on the CP lands, the meetings with the CAOs, etc.

It was moved by Deputy Mayor Larry Eaton and seconded by Councilor Nola Folker-Hill

**that the report from the Chief Administrative Officer be received.**

**MOTION CARRIED**

**CORRESPONDENCE** none

**NEW BUSINESS** Although not on the agenda, it was noted that School Board Representative Jennie White had been originally scheduled for a presentation. However, a conflict had arisen that caused her to cancel at the last minute. However, in lieu of her verbal presentation, she distributed a report which was reviewed at that time.

It was moved by Councilor Dennis Kehoe and seconded by Councilor Linda Rankin

**that the report from School Board Representative Jennie White, be received.**

**MOTION CARRIED**

**ADJOURNMENT** The meeting adjourned at 8:40 p.m.

**QUESTIONS & ANSWERS** None

---

**Mayor**

---

**Secretary**