

APPROVED – September 14, 2005

KENTVILLE TOWN COUNCIL

August 10, 2005

PRESENT

Councilor Larry Honey, Councilor Dennis Kehoe, Councilor Nola Folker-Hill, Councilor Bernie Cooper, Mayor-Elect David Corkum, Councilor-Elect Mark Pearl, Councilor-Elect Eric Bolland, Solicitor Peter Muttart, CAO Bill Boyd, Recording Secretary Carol Harmes.

Also in the audience were family and friends of the new mayor and candidates, Judge Alan Tufts, Returning Officer Al Kingsbury and MLA Mark Parent.

Staff: Director of Finance Debra Crowell, Police Chief Mark Mander, Director of Planning and Development Bev Gentleman, Fire Chief Shawn Ripley, Town Engineer Hal Henderson, Director of Recreation Mark Phillips

MEETING CALLED TO ORDER

Councilor Larry Honey called the regular meeting of Town Council to order at 7:00 p.m. and welcomed those in attendance.

RETURNING OFFICER'S REPORT

(i) **Report from Al Kingsbury**
Returning Officer, Al Kingsbury gave the report on the election of July 23. (A copy is attached) He outlined the election procedure and reported those votes recorded for each of the candidates. He indicated that the highest votes were David Corkum for Mayor and Mark Pearl and Eric Bolland for the two council vacancies.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the report from the Returning Officer be received.

MOTION CARRIED

(ii) **Declaration of Election**
CAO Boyd read the Declaration of Election (as attached), in which he declared David Corkum the Mayor, and Eric Bolland and Mark Pearl as Councilors.

INAUGURATION OF MAYOR

The inauguration of Mayor-Elect David Corkum was conducted by Judge Alan Tufts, during which Mayor

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Corkum declared his Oath of Office.

**INAUGURATION OF
NEW COUNCIL
MEMBERS**

The inauguration of Councilors-Elect Mark Pearl and Eric Bolland was also conducted by Judge Alan Tufts, during which each declared his Oath of Office.

**APPOINTMENT OF
DEPUTY MAYOR**

**(i) Review of Policy G-19 – Appointment of
Deputy Mayor**

CAO Boyd introduced Policy Statement G-19, pointing out that the business year of Council runs from November until the following year, but due to the recent election, only a few months remain in this current year. He stated that the solicitor has reviewed this policy and suggested that Council could amend it to include an option to provide flexibility in the term of office. In this particular case, Council could appoint a Deputy Mayor to complete the current year (until November) or to complete *this* year, and the following.

It was moved by Councilor Dennis Kehoe and seconded by Councilor Nola Folker-Hill

that an amendment be made to *Policy Statement G-19 – Appointment of Deputy Mayor* to include flexibility in the term of office

and further,

that at this time the Deputy Mayor be appointed to serve until November 2006.

MOTION CARRIED

(ii) Appointment of Deputy Mayor

Councilor Dennis Kehoe nominated Councilor Larry Honey (who accepted) to serve as Deputy Mayor

Councilor Bernie Cooper nominated Councilor Nola Folker-Hill (who accepted) to serve as Deputy Mayor

Each candidate was asked to present their qualifications and personal reasons for accepting this nomination. Following this, it was moved by Councilor Dennis Kehoe and seconded by Councilor Mark Pearl

that an election by secret ballot take place.

MOTION CARRIED

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With CAO Boyd and Solicitor Muttart scrutinizing the votes, Councilor Larry Honey was declared Deputy Mayor. Following this, it was moved by Councilor Dennis Kehoe and seconded by Councilor Eric Bolland

that the ballots be destroyed.

MOTION CARRIED

**APPROVAL OF THE
AGENDA**

It was moved by Councilor Bernie Cooper and seconded by Deputy Mayor Larry Honey

that the Agenda be approved

MOTION CARRIED

**APPROVAL OF THE
MINUTES**

(a) July 13, 2005

It was moved by Deputy Mayor Larry Honey and seconded by Councilor Dennis Kehoe

that the Minutes of July 13, 2005 be approved with the insertion on page 2 (following the defeated motion) that the motion was not in order.

MOTION CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

(a) 2005-2006 Operating Budget

It was moved by Councilor Dennis Kehoe and seconded by Councilor Bernie Cooper

that the potential deficit in the 2005-2006 Operating Budget be discussed at the next meeting of Council Advisory Committee.

MOTION CARRIED

**REPORTS AND
RECOMMENDATIONS**

**(a) Council Advisory Committee
None – No July CAC meeting**

(a) Finance

(i) Director's Report

As per the attached report, Finance Director Debra Crowell stated that the first quarter utility bills have been generated and are due in August; the audited consolidated financial statements for the year were ratified in July; and the accounting personnel have been bringing the current year

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up- to-date and have also been enjoying summer vacations. She added that overall revenue exceeds the average (based on a benchmark of 33%), although some departments are over budget with expenditures due to annual payments, bulk ordering and the like. She pointed out that *Protective Services – Fire* will now show “no costs” due to the recent signing of the Inter-Municipal Fire Services Agreement. Lastly, the summary of taxes reported that 96.8% of taxes have been collected.

It was moved by Councilor Bernie Cooper and seconded by Councilor Dennis Kehoe

that the report prepared by the Director of Finance be received.

MOTION CARRIED

(c) Planning and Development

(i) Director’s Report

As per the attached report, Director Bev Gentleman stated that 14 permits were issued during July with a total building value of \$6,463,400. Further, she noted that an application was received for the approval of 5 additional lots in Fox Hollow Subdivision, and that the application for rezoning will be reviewed at PAC in August, for the remaining lots of the Goodwin subdivision.

With the Wellhead Protection issue, (protection of ground water supply) work continues with the redefinition of specific uses from the zoning code, and to further ensure that existing uses remain legal conforming uses. With the condo construction on Gladys Porter Drive, Director Gentleman reported that no appeals have been submitted against the approval of this development; and further, a proposal for site plan approval at Allen’s Motel has been received, which would allow the construction of 3 additional units.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Dennis Kehoe

that the report prepared by the Director of Planning and Development be received.

MOTION CARRIED

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(ii) Committee Report

Councilor Dennis Kehoe reported that there will be a meeting on August 18th. Mayor David Corkum welcomed Bev Gentleman as the new Planning and Development Director.

It was noted that a delay with the KEED property development relates to an engineering report and hopefully, work will begin soon after. If this is not the case, then the project will resume next spring.

(d) Fire

(i) Chief's Report

A report was received from the Board Chairman, Hugh Stronach, in which he outlined the activity of the Joint Fire Service Agreement Committee meeting on July 25th. He noted that a chairman will be selected on September 19th. (A copy of this report is attached)

(ii) Representative's Report

It was noted that Councilor Bernie Cooper and Councilor Dennis Kehoe are the two representatives on the Governance Committee and that both were present at the meeting of July 25th.

(e) Parks and Recreation

(i) Director's Report

As per the attached report, Director Mark Phillips stated that Kevin Bennett has been hired as the Facility Manager. He will begin employment next week and will be introduced to council in the near future. At the rink, a new chiller, brine pump and water tank have been installed, and ice scheduling has been good. He added that the long-standing WCB case regarding an arena attendant has been finalized, and that the position will be advertised shortly. He noted that the ice rental costs have increased and scheduling is being urged as soon as possible.

At Memorial Park, Director Phillips adds that the soccer field uses have been high and that the pool program is well attended, with the Provincials scheduled on August 19 and 20th. During this event, a video dance has been scheduled at the indoor soccer facility. He outlined a number of events scheduled for the park; and also noted that the hanging baskets have performed well; that tenders for a south

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entrance Town sign will be sent; that work continues with Ducks Unlimited; that all programs and camps are well attended; and, that work has begun on the Harvest Festival.

It was moved by Councilor Bernie Cooper and seconded by Councilor Dennis Kehoe

that the report prepared by the Director of Recreation be received.

MOTION CARRIED

(ii) Committee Report

None

(f) Police

(i) Chief's Report

As per the attached report, Police Chief Mark Mander stated that July was another busy month with many complaints of thefts from vehicles. Some arrests and charges have been made. He noted that the decreased hours in foot patrols (48 in July 2005 compared to 92 in July 2004) related to vacations and attention required for theft crimes. Lastly, he added that discussion continues with the Town of Annapolis Royal relating to shared policing, and more will follow on that.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Mark Pearl

that the report from the Police Chief be received.

MOTION CARRIED

(ii) Board Report

Councilor Nola Folker-Hill reported that the board will meet in September.

(g) Transportation Services

(i) Director's Report

As per the attached report, Director Hal Henderson stated that the paving and resurfacing program continues on schedule; the new truck has arrived at Public Works; the second fuel pump should arrive over the next few weeks; and tenders have closed for the skid steer loader.

He added that the emergency generator has been hooked up,

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although some small adjustments are required; and, that work continues with the consulting engineers regarding methods to reduce sewer charges from the regional sewer system. Work also continues on the CP lands with concrete foundations, timbers, etc. being removed from the area. An on-site office is being set up to supervise the work. Director Henderson voiced his concern regarding the potential loss of another 15 parking spaces in the downtown, as the Motor Vehicle Act intends to amend this document to increase the clear zone at crosswalks.

It was noted that a discussion will take at CAC on the proposed changes to the MVA and the subsequent reduction in parking spaces.

It was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that the report prepared by the Director of Transportation Services be received.

MOTION CARRIED

(ii) Committee Report

.None

(h) Water Commission

(i) Director's Report

As per the attached report, Director Hal Henderson stated that the capital works projects continue on schedule and that the 200 kilowatt standby generator (for the well field) has been ordered and should arrive this month. The Wellfield Planning Advisory Committee continues work on this project and the amendments to the LUB and MPS are expected to be approved by year-end.

Director Henderson added that DEL expect to complete the designated boundary documents and this should be the final phase of this project. Lastly, he added that a renewal for water withdrawal (from the west end wellfield) has been received and has an expiry date of July 15, 2015.

It was moved by Councilor Dennis Kehoe and seconded by Deputy Mayor Larry Honey

that the report for the Kentville Water

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Commission be received.

MOTION CARRIED

(ii) Commission Report

Although no report was given, a question arose regarding the lots around McGee Lake and how this development may affect the quality of the water. Director Henderson reported that the land is zoned 02 by the County, and that this zoning allows for houses with a septic system. He added that this is a concern but will be monitored, along with other issues such as road construction, road clearance, etc.

(i) Valley Waste Resource Management Authority

(i) Representative's Report

none

(j) Kings Community Economic Development

(i) Representative's Report

Councilor Bernie Cooper reported that a meeting is scheduled for August 27th and that Councilor Eric Bolland will attend.

(k) Kings Transit Authority

(i) Representative's Report

Although no report was available at this time, Councilor Mark Pearl will be the new representative on this committee.

(m) Councilor's Reports

Councilor Dennis Kehoe had nothing further to report.

Councilor Bernie Cooper had nothing further to report.

Councilor Nola Folker-Hill welcomed the two new council members and the new mayor.

Deputy Mayor Larry Honey reported that he attended a meeting regarding Kings Community Alternative Transportation Society and suggested that more discussion will follow at CAC. He also attended an information session by UNSM (regarding the state of Local Government in NS and equality and fairness in municipal government).

Councilor Mark Pearl had nothing to report at this time.

Councilor Eric Bolland had nothing to report but stated that it was a pleasure to be on council.

(n) Mayor's Report

Mayor Corkum reported that since the election he has had

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several meetings with staff and his fellow colleagues on council, and he is glad that there will be lots of support for this new council.

(p) Chief Administrative Officer's Report

CAO Boyd reported (as per attached) that a tour was held this morning at the CP site, and that the KEED property is awaiting clarification to proceed. He added that CUPE negotiations will proceed with a conciliator, and that he expects the October conference of UNSM will see lots of interest in the fair and equitable funding proposal to the province. He concluded in thanking Al Kingsbury for his support and hard work during the election, and Deputy Mayor Honey for helping during the transitional period.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Mark Pearl

that the report from the CAO be received.

MOTION CARRIED

CORRESPONDENCE None

NEW BUSINESS

**(a) Appointment to Finance and
Administration Committee (2)**

It was moved by Councilor Dennis Kehoe and seconded by Councilor Nola Folker-Hill

that Mayor David Corkum and Councilor Mark Pearl be appointed to the Finance and Administration Committee

and further

that Councilor Dennis Kehoe be reinstated as a member

MOTION CARRIED

**(b) Appointment to Board of Police
Commissioners (1 citizen)**

It was moved by Councilor Dennis Kehoe and seconded by Councilor Nola Folker-Hill

that David Kilcup be reappointed to the Board of Police Commissioners for the remainder of his term of office.

MOTION CARRIED

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**(c) Appointment to Investment Advisory
Committee (1 councilor)**

It was moved by Councilor Dennis Kehoe and seconded by
Councilor Eric Bolland

**that Councilor Mark Pearl be appointed to the
Investment Advisory Committee**

MOTION CARRIED

**(d) Appointment to Parks and Recreation
Advisory Committee**

It was moved by Councilor Bernie Cooper and seconded by
Deputy Mayor Larry Honey

**that Deputy Mayor Larry Honey, Councilor Eric
Bolland and Councilor Mark Pearl fill the two
vacancies on the Parks and Recreation Advisory
Committee.**

MOTION CARRIED

**(e) Appointment to Planning Advisory
Committee (1 councilor, 1 citizen)**

It was moved by Councilor Dennis Kehoe and seconded by
Councilor Mark Pearl

**that Mayor David Corkum be appointed, and
that David Kilcup be reappointed, to the Planning
Advisory Committee**

MOTION CARRIED

**(f) Appointment to Transportation Services
Committee (1 councilor)**

It was moved by Councilor Bernie Cooper and seconded by
Councilor Nola Folker-Hill

**that Councilor Dennis Kehoe be appointed to the
Transportation Services Committee.**

MOTION CARRIED

**(g) Appointment to Water Commission (3
councilors)**

It was moved by Councilor Dennis Kehoe and seconded by

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Councilor Eric Bolland

that Mayor David Corkum, Councilor Eric Bolland and Councilor Bernie Cooper be appointed to the Kentville Water Commission.

MOTION CARRIED

(h) Appointment to KDCL (1)

It was moved by Councilor Dennis Kehoe and seconded by Councilor Bernie Cooper

that Mayor David Corkum be appointed to KDCL.

MOTION CARRIED

**DEPUTY MAYOR
HONEY ASSUMED
THE CHAIR**

(i) Appointments to Valley Waste Resource Management (Representative and Alternate)

Mayor Corkum asked to have the opportunity to propose a motion to Council, and therefore, removed himself from the Chair, Following this, it was moved by Mayor David Corkum and seconded by Councilor Nola Folker-Hill

that Larry Eaton be appointed as the Town's Representative with the Valley Waste Resource Management Authority.

MOTION CARRIED

Points from Discussion:

- Former Deputy Mayor Eaton had been an excellent liaison between the Town and this authority.
- He could represent the Town as a citizen appointee, and has agreed to assume this role.

It was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker-Hill

that Councilor Mark Pearl be appointed as the alternate for the Valley Waste Resource Management Authority

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(j) Appointed of Traffic Authority

With the retirement of Wayne Gibbons from his position

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with the Town, Director Hal Henderson had temporarily assumed the position of Traffic Authority, until such time as the new council was in place.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Eric Bolland

that Hal Henderson be appointed as the Traffic Authority for the Town of Kentville.

MOTION CARRIED

ADJOURNMENT

The meeting adjourned at 8:10 p.m. upon a motion by Councilor Nola Folker-Hill.

ADDRESS TO TOWN COUNCIL

Frank Salter asked if it was possible to get information regarding the shortfall in the town's budget. It was noted that the Town's website contains this information, and further, the information is also available from the Finance Department.

Mayor

Secretary