

Minutes
Kentville Community Development Committee
Kentville Council Chambers
October 24, 2007 – 2:30 p.m.

In Attendance: Dave Corkum, Town of Kentville; Betty Ann Balcom, Pulsifer’s Flowers/Designer Café; Dave Ritcey, ScotiaMcLeod; Brian Desloges.

Resource: Beverly Gentleman, Town of Kentville; Jennifer Weisner, Kings CED Agency; Erin Mason, Kings CED Agency.

Regrets: Mark Phillips, Town of Kentville; Eric Bolland, Town of Kentville; Gary Morse, HomeLife Valley Realty; Bruce Beaton.

1. **Call to Order:** Mayor Corkum called the meeting to order at 2:45 p.m.

2. **Approval of Agenda:**

Balcom moved to approve the agenda, seconded by Ritcey.

Motion Carried.

3. **Approval of Minutes: September 26, 2007**

Ritcey moved to approve the minutes of September 26, 2007, seconded by Desloges.

Motion Carried.

4. **New Business:**

a. **Presentation – Friends of the Kentville Library – Frances Schagen:** Schagen was introduced to committee and was asked to come and discuss the new library. Some of the key discussion points were:

- i. The Annapolis Valley Regional Library Board is fully supportive and will place the books in the new library.
- ii. The Town will maintain the building.
- iii. Once built, tenders will go out for a coffee/tea shop or restaurant on site.
- iv. Schagen noted that the building will be built on a “green, sustainable” model.
- v. Schagen noted that the group is looking to partner with other groups (i.e. VCLA, Museum, Alliance of Kings Artists) looking for space in the library.
- vi. The group has chosen an architect from Halifax with a lot of experience working with community groups and municipalities and who is currently working on the new Truro library.

Desloges moved to send a letter of support from KCDC to the Friends of the Kentville Library, seconded by Balcom.

Motion Carried.

The committee had a number of suggestions for Schagen:

- i. The library could be an arts-cultural centre.
- ii. Do not call the new library the “Kentville Library”. Have a name the library contest. Are there historical persons in the area to name the building after?
- iii. Ask the Truro group for information in terms of fundraising efforts.
- iv. Survey users of the current library to compile basic data – i.e. where do the users live and how do they get to the library.
- v. Do not get stuck on a new building and look at the opportunity of renovating an existing building.

- vi. Contact Irving as there may be a chance that Irving may donate and be a part of the project.
- vii. The library needs to be in the downtown core.
- viii. Seek potential partnership with the County to help the Town maintain the building.

At the next committee meeting, the group will make recommendations and provide advice to the group that will be sent to them as a separate memo.

3:41 p.m. – Frances Schagen exits meeting.

- b. **Community Development Coordinator Position Update - Corkum:** Corkum noted that Mason’s contract position, partially funded through the Kings CED Agency, is up the middle of December, but Mason will be staying on until March 31, 2008 (through Town). Corkum noted that after March 31, 2008, the Town will be into a new budget year. *Desloges moved that Mason’s contract position be extended after March 31, 2008, seconded by Ritcey.* **Motion Carried Unanimously.**
- c. **Centre Square Directory – Mason:** Mason noted that she was contacted by a business in Centre Square that is concerned because it does not have a civic address. Other businesses are also concerned. Mason noted that this concern was forwarded to her to pass onto this committee for recommendations. Gentleman noted that she will look into the civic address issue (possible directory and signage in Centre Square), however, signage on the business building is up to the building’s landlord.

5. Updates

- a. **Highway 101 Signage Update – Mayor Corkum:** Corkum noted that Council approved the additional “#1 Town of Nova Scotia” highway sign. Mason noted that the sign will cost approximately \$600 and the design has to be approved by the Department of Transportation. She noted that there are two possibilities: to have additional sign below the large sign or have a diagonal decal at the bottom of the current sign. The committee decided to add a new sign below the current sign as this would be the most visible. Mason noted that she will contact the Department of Transportation to get the process started and report back on the progress at the next meeting.
- b. **Holiday Baskets and Other Holiday Beautification Projects Update – Mason and Balcom:** Balcom noted that the cost breakdown per basket for materials would be \$65. Balcom proposed to host a workshop (2 hours time reimbursement = \$50) with minimally 15 merchants. Business will create the holiday baskets at the workshop and take the baskets back to their businesses after the workshop. She noted that the workshop should be held prior to November 15th. Mason will personally invite all businesses to the workshop and ask for their commitment to attend and ask for the best timing for the workshop. Corkum noted that the Town could provide refreshments. Corkum also noted that the workshop could be in the Rec Centre. Mason will look at potential dates. Balcom also noted that she will be meeting with a horticultural teacher from NSCC to create an action plan for their partnership. Balcom suggested that one of the summer students hired next year be a horticultural student from NSCC. *Desloges moved that one of the Parks and Recreation staff complement for the summer be devoted to horticulture to develop horticulture and green areas in the Town in the summer months, seconded by Ritcey.*

Motion Carried.

Mason will discuss this with Phillips. She noted that she has already discussed holiday projects with Phillips. The Town will light up the Christmas tree and other lights on November 22nd. She noted that they will be improving on the holiday decorations this year.

- c. Shannex Proposal Details (Acreage) - Gentleman:** Gentleman provided a concept diagram from Shannex for the committee, but noted that this development is predicated on whether Shannex secures the long-term bed contract through the province. She noted that Shannex has a copy of KCDC's guiding principles. She also noted that the Town needs to put in a dyke to protect their infrastructure and this would also extend their current trail system along the water. She noted that the dyke would go through the Welton property, therefore the Welton property owner needs to be on board. This would also provide more land for development in the CP Lands.
- 6. Progress update and next steps discussion (see handouts) – Erin M.:** Due to time restrictions, Mason discussed a few of her recommendations and asked committee members to look over the recommendations and bring up any concerns at the next meeting.
- 7. Additional Business:** There was no additional business discussed.
- 8. Next Meeting:** The next meeting will be held on Tuesday, November 20, 2007 from 7:00 p.m. to 9:00 p.m. at Town Hall.
- 9. Adjournment:** The meeting was adjourned at 4:39 p.m.

Recording Secretary
Jennifer Weisner