

Approved November 14, 2011

Council Advisory Committee

MINUTES

October 11, 2011

PRESENT Mayor David Corkum, Deputy Mayor Bill Boyd, Councilor Tony Bentley, Councilor Bernie Cooper, Councilor Nola Folker-Hill, Councilor Eric Bolland, Councilor Mark Pearl, CAO Mark Phillips, Town Solicitor Geoff Muttart and Town Clerk Carol Harnes

Director Debra Crowell, Director Bev Gentleman, Director Hal Henderson, Chief of Police Mark Mander.

CALL TO ORDER AND ROLL CALL Mayor David Corkum called the meeting to order at 1:33 p.m. and CAO Mark Phillips reported that all members of Council are present along with all department heads, the solicitor, the Town Clerk/Recording Secretary and himself, as CAO.

NOTE *“Points from Discussion” below show various comments made by individual councilors during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

APPROVAL OF THE AGENDA It was moved by Councilor Tony Bentley and seconded by Councilor Bernie Cooper

that the agenda be approved with the addition of:
5 (h) E-Government
7 (h) Cultural Mapping

MOTION CARRIED

PRESENTATION Although no presentations, Mayor Corkum welcomed the students of Margaret VanBlarcom’s Business class from Kingstec, who were in attendance to observe a formal meeting with Parliamentary Procedure.

APPROVAL OF THE MINUTES (a) **Minutes of September 12, 2011**
It was moved by Deputy Mayor Bill Boyd and seconded by Councilor Eric Bolland

that the Minutes of September 12 , 2011 be approved as circulated.

MOTION CARRIED

BUSINESS ARISING (a) **Friends of the Library – Meeting with County Council -**

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**FROM MINUTES/OLD
BUSINESS**

update

CAO Mark Phillips reported that he has contacted the CAO for the County requesting an opportunity for a delegation from Kentville's Council to address County Council regarding financial support of the operating costs of the new library. There have been some delays in arranging the appropriate format for this discussion as the CAO Ashley and Warden Brothers preferred to have an informal discussion prior to a public council meeting. Therefore, he has urged patience and will continue to try to arrange a mutually convenient time for this meeting.

Points from Discussion

- There is a meeting on October 27th of the Friends of the Library and the members are very upset with the lack of progress.
- There are rumours that the Friends of the Library organization will be terminated if the Town and County can't reach an agreement soon. Their members have been working towards a new library for over 5 years and there is a demonstrated need for a new facility.

(b) Recommendation of Phase 1 – Hotel Feasibility Study

CAO Phillips reported that Community Development Coordinator Lindsay Young circulated copies of the report prepared by Colliers International on the feasibility of the Kingston project. He added that some discussion has taken place with Kings RDA and he is waiting for additional information. This may be brought back in the near future for further council discussion.

(c) Kentville Rebranding Workshop - update

CAO Phillips noted that Community Development Coordinator Lindsay Young reported during a previous meeting that she has been trying to arrange a Rebranding Workshop. This program will be costly and time consuming to the Town if pursued by this outside organization (Roger Brooks) and therefore, other options are being pursued.

Points from Discussion

- It might be possible to involve Kings RDA with a strategic plan and rebranding
- Kings RDA has not been asked to help provide this service to the Town.

(c) Canada Day Celebrations – Staff Report

Community Development Coordinator Lindsay Young presented a report in response to Council's request for an evaluation of the

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Town's Canada Day Celebration. She gave a brief history of this special event, noting the various formats it had taken over the years; she outlined the advantages and disadvantages of maintaining this function; presented financial data on the expenditures and funding sources; and lastly, made a recommendation for Council's consideration.

Following some questions, it was moved by Councilor Mark Pearl and seconded by Deputy Mayor Bill Boyd

Recommendation to Town Council

that a recommendation be made to Town Council that the Town continues to offer a Canada Day celebration, although with a more family-orientated format, and scheduled at a time that does not conflict with neighbouring Canada Day festivities.

Points from Discussion

- Expenses of this event last July were \$4,175, with revenue at \$1,940, which resulted in a total cost to the Town of \$2,235.
- This figure did not include overtime pay for staff.
- The event conflicts with many other local events which are similar and held at the same time.
- A program held on the evening of June 30th might be an appropriate alternative.
- A movie night in Centre Square with other activities and a barbecue might be a good idea.

(e) Strategy Session Date

At the last meeting of CAC members agreed that as October and the early part of November were very busy times with workshops, conferences and other commitments, mid November might be a more convenient time to organize this session.

The CAO suggested that a Friday evening session and then a full Saturday session for all members of Council and senior staff. The dates of November 18th (Friday evening) and 19th (all day Saturday) were chosen and all agreed that the solicitor should also be in attendance, to provide legal guidance, if required.

(f) Three-hour Parking Limits (Downtown Core)

At the last meeting of CAC the concept of three-hour parking was discussed in response to a suggestion from a local resident and businessman.

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Points from Discussion

- More all-day parking is also needed in the downtown.
- It would be confusing to have certain areas with all day parking, some with 2 hour parking, and others with 3 hour parking.
- Staff could investigate what other municipalities are doing and how Wolfville citizens are responding to their 3-hour parking limits.
- No formal response has been made to Mr. Macdonald who made this suggestion, however, a letter will be written soon.
- Any changes to the parking policies around town should be done prior to the holiday season.

(g) Recommendation to Adopt in Principle – Kings 2050 Project

Director Bev Gentleman gave a recap of the work which has been done on this project, noting that it is a “visioning” and an information-gathering process. She pointed out the advantages of the Town’s involvement and added that a copy of the Terms of Reference has been posted on Council’s website.

She noted that there is no financial commitment at this time by the Town, although in the long term, the benefits of co-operation and information-sharing could save some time and costs when the Town of Kentville updates its own Municipal Planning Strategy. There would be a great many tools created during this process, such as mapping and best practices and these could be very useful to the Town.

As the other municipalities are moving forward slowly with this concept, she gave 3 options for Council’s consideration – (1) adopt the Terms or Reference (2) support the initiative in principle or (3) reject the initiative altogether.

As the Director of Planning and Development, she recommended option 2, based on the fact that the RFP is very specific in the Terms of Reference, and some of the deliverables in some of the later phases may be questionable in their application to Kentville, and therefore, support in principle would allow the flexibility to move forward without future restraints.

It was moved by Councilor Eric Bolland seconded by Deputy Mayor Bill Boyd

***Recommendation to
Town Council***

that a recommendation be made to Town Council that it

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supports the Kings 2050 initiative in principle.

MOTION CARRIED

It was moved by Councilor Mark Pearl and seconded by Deputy Mayor Bill Boyd

that a recommendation be made to Town Council that it supports the Kings 2050 Project's Terms of Reference, with the understanding that there is full involvement of the Town throughout the process.

AMENDMENT DEFEATED

Points from Discussion

- This involvement could be a huge savings to the Town during its own future review of the MPS, as mapping will be done by the County.
- A visioning process will be undertaken by an outside agency, which will independently look at the positions of all units.
- This is a good opportunity for co-operation and to prove that regional planning can be done.
- The Province has agreed to commit \$50,000, however, that funding will be based on the involvement of all units.
- It appears that Wolfville has adopted the project in principle, and Berwick is still considering which option it will take as a Town.
- The Town should approve and adopt the Terms of Reference as a show of support for co-operation amongst the units, as there appear to be no detriments.
- Support of the Terms of Reference is accepting the schedules, deliverables, etc. that are currently contained within the 58 pages of the document.
- The County will move forward with this project regardless if other units become involved. If this happens, there will be certain decisions which they will make as part of this process, and these will affect the surrounding areas, who will not be involved in the process.

(h) E-Government (Update)

Deputy Mayor Bill Boyd asked for an update on whether or not Council meetings can be broadcasted on line through the Town's website, and if video-conferencing is operational at this time.

CAO Phillips noted that e-conferencing and web-casting are two

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distinct initiatives and band width would be needed to accommodate that latter service. He promised to check this with IT Bethune and will report back on the capabilities of the infrastructure that the Town has.

However, he noted that the Town has the ability to provide video conferencing, although a policy is still outstanding. Council members can watch a Council meeting from a remote location, however, may not be able to participate. A policy will be created by the Municipal Intern over the next few months.

**DEPARTMENTAL
REPORTS AND
RECOMMENDATIONS**

**(a) Finance
(i) Director's Report**

Director Debra Crowell noted some highlights from the department:

- Meters were read during September for the 2nd quarter billing and these have been sent out to residents.
- During the last week of September, \$2.56 million was collected from taxes paid to the Town.

Director Crowell also reviewed the content of Schedules A and B (Revenue and Expenditures) and noted that revenue was reporting above the average at 80.4%, in comparison to the 50% benchmark, and expenditures were generally below at 44.7% ; she noted that on Schedule C (Summary of Outstanding Taxes) 91.8% has been collected, leaving an outstanding balance of \$692,156; and with the E and F (Perpetual Investment Fund), she noted that further details are included in the attached report, although total investments at cost are \$13,281,052 and at market are \$13,213,346.

It was moved by Councilor Tony Bentley and seconded by Councilor Mark Pearl

that the report from the Director of Finance be received.

MOTION CARRIED

(ii) Projections

Finance Director Debra Crowell noted that a lengthy report has been distributed to Council members, which indicates that the Town may realize a surplus of \$15,800 at year end. She reviewed the highlights of the report and responded to some questions, noting that there has been an increase in revenue. Following this, it was moved by Councilor Eric Bolland and seconded by Councilor Mark Pearl

that the Projection Report be received.

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MOTION CARRIED

(b)Planning and Development

(i) Director's Report

Director Bev Gentleman reported that there were 6 permits issued for September totalling \$591,900 in building value, thereby bringing the year total to \$11,181,845.

Highlights from the Planning & Development report were:

- Unsightly premises issues continue to be addressed;
- The installation of roads and services at Fox Hollow and work continues with Thom Oulton with the new section of his R2 development.
- Environmental Advisory Committee – staff continues to support the efforts of this committee and have helped to draft 2 policies which will be brought forward later on the agenda.
- A Rezoning application will also be brought forward regarding a Town-owned property on Chester Avenue.
- Kings 2050 - Work continues with this group and the Terms of Reference have been developed.
- Salvation Army – An expansion of this building is being done.
- Colliers International – a more aggressive marketing approach is been undertaken, as there appears to be little interest at this time in the property.

It was moved by Councilor Mark Pearl and seconded by Councilor Eric Bolland

that the report from the Director of Planning and Development be received.

MOTION CARRIED

(c)Environmental Advisory Committee

(i) Chairman's Report

Chairman Eric Bolland reported that a meeting was held on October 3rd at which two new policies were reviewed for presentation. Bob Howell, a long-time member of this committee, has researched and drafted a policy on bottled water.

Councilor Bolland added that the Committee will be reviewing its

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action plan in the future and setting priorities. One such item may be to lobby for receptacles for plug-in vehicles, as these will be marketed in this area very soon. It might be feasible for the Town to place these plug in centres in Centre Square, or at another central location. Another project will be to install a water cooler on the lower level of Town Hall to reduce bottled water.

It was moved by Councilor Mark Pearl and seconded by Councilor Tony Bentley

that the report from the Environmental Advisory Committee be received.

MOTION CARRIED

Councilor Mark Pearl added that there will be 4 plug-in, coin-operated energy systems installed at the new Valley Waste facility in the Industrial Park.

(d) Parks, Recreation and Community Development

(i) Director's Report

CAO/Director Mark Phillips reported that:

- An agreement on the Community Use of Schools is being negotiated.
- The playground should be installed by mid November and work is being carried out at the former Superior site to accommodate this. The structure has been ordered from Little Tikes Play Systems.
- The Walking School bus continues to be successful in Glenwood Subdivision.
- The new Administrative Assistant is Gillian Morrison and the Director's position will be filled soon.
- The Pumpkin People continue to be a huge draw to Town.
- A one mile road race will be held on October 23rd – Shannex Kentville Harvest Pumpkin Mile Road Race.
- Kings 55 plus senior games was hosted by Kings County Recreation departments and enjoyed excellent participation.
- The RNS Conference will be held from October 11 – 14th.

It was moved by Deputy Mayor Bill Boyd and seconded by Councilor Mark Pearl

that the report from the Director of Parks and Recreation be received.

MOTION CARRIED

Points from Discussion

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- Deputy Mayor Bill Boyd not only played on the winning hockey team at the 55 + Games, but has been selected to play on the Over 60 team at the World Championships.
- Members of the Student Advisory Committee are very appreciative of the Town's efforts with the new school and will be asking for help from the community to help install the new playground equipment.
- Registration for the One Mile Pumpkin Run indicates over 60 runners, with half being elementary school children.
- A new Community Use of Schools Agreement is required, as previous arrangements were conducted with a hand shake only, and the School Board now wishes to have a more formal Agreement in place.

(ii) Community Development Coordinator's Report

Development Coordinator, Lindsay Young noted

- Work continues on the rebranding process, as additional proposals are being sought;
- A commercial properties database is being compiled;
- The Welcome Wagon is preparing a welcome package of information for new businesses moving to Kentville;
- Several opportunities have been captured for joint advertising, which should give the Town maximum exposure for minimum costs.
- Training/conference opportunities exist with the NS Municipal Community Economic Development Network in New Glasgow and the Downtowns Atlantic Canada Conference on October 12 – 14th and she will attend.

It was moved by Councilor Nola Folker-Hill and seconded by Councilor Bernie Cooper

that the report from the Community Development Coordinator be received.

MOTION CARRIED

(iii) KCDC Chairman's Report

Mayor Corkum noted that a meeting has been scheduled for the 3rd week in November.

(e) Police Report

(i) Chief's Report

Police Chief Mander reported that a Board meeting was held on September 29th at which the Alarms Bylaw was approved. The

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commission also initiated a police service analysis.

For the month of September, 50 hours of foot patrol were conducted and there were 383 calls to dispatch in August and 308 in September. He further noted that 76 parking tickets were issued in August and 61 in September.

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the report from the Chief of Police be received.

MOTION CARRIED

Points from Discussion

- Kentville's Pumpkin People continue to attract a lot of visitors, which can create traffic slow downs, but is a great festival to have.
- One police member has returned to work after a recent accident, and the other has been transferred from Halifax to the Valley Regional Hospital, where he continues to recover.
- The new police cars have been received.
- The current Parking Ticket Administrator will be leaving soon and a replacement is being sought.

(ii) Board Report

Councilor Bernie Cooper reported that there is an ad hoc committee formed from the Police Commission members and they will be assisting with the analysis of the police services, both external and internal.

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the report from the Police Commission be received.

MOTION CARRIED

(f) Transportation Services

(i) Directors Report

Director Henderson reported that the new sidewalk plow and backhoe have been secured and maintenance continues on the equipment and salt shed in readiness for snow and ice. Clean-up and repairs continue on some streets and the capital construction projects continue on Webster Court, Nichols Avenue and Prospect

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and Industrial Park Reservoirs. He added that there has been a lot of signage required around the school.

With the regional sewer system, upgrades continue and a tender will be called shortly for an upgrade to RG6. Meetings continue with the committee members.

It was moved by Councilor Tony Bentley and seconded by Deputy Mayor Bill Boyd

that the report from the Director of Transportation Services be received.

MOTION CARRIED

Points from Discussion

- The next station due for upgrades is near the Cornwallis River Bridge, however, there are other ways to reduce the unpleasant odours from that station.
- The excavating work being done on Webster Court is a remediation project from an oil spill (insurance claim). The Department of Environment will inspect the work upon completion, but there appears to be no leaching to other areas.
- One way traffic (12 feet wide) will be available around the Cornwallis Inn.

(g) Water Commission

(i) Directors Report

Director Henderson noted that a commission meeting was held on September 6th; Public Works and Commission staff have been working to complete the connections for Blackberry Ridge and the apartments at Gladys Porter Drive along with the extension at the Cornwallis Inn; hydrants continue to be flushed; the property at 275 Chester Avenue will be rezoned prior to sale; and a request has been received to extend the water service along Redden Avenue into the County. He confirmed that there is no lead in the Town's water system.

It was moved by Deputy Mayor Bill Boyd and seconded by Councilor Nola Folker-Hill

that the report from the Kentville Water Commission be received.

MOTION CARRIED

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(ii) Commission Report

Mayor Corkum noted that that the rumour about lead in the Town's water system caused unnecessary alarm for citizens, and was not true.

(g) Administration

(i) Chief Administrative Officer's Report

Highlights not previously mentioned were:

- With the AV Regional Industrial Park, Colby Clarke and a planner from the county will be in contact with the CAOs regarding this issue, as two of the CAOs were not very familiar with the project.
- KCA/Superior Propane – The West Main Street site is being decommissioned and all propane operations are relocated at the Industrial Park site, which is licensed and will be operational, pending final inspections.
- A Kings CAOs meeting was held on September 26 to deal with a number of issues. (ie VCFN, Industrial Land, Comfit, Climate Change Adaptation Plan, Municipal Intern, KPSC, Kings RDA, etc.)
- He noted that with the KPSC, Deputy Mayor Boyd is the chairman and CAO Phillips has been appointed as the lead CAO on this group.
- Kings RDA – Discussions have taken place with CAO Ashley to make a recommendation. Perhaps Councilor Pearl could become a committee member of KCDC, so as to better represent the Town at Kings RDA.
- He reiterated some of the work done in preparation for the Town's Caucus and noted that a member of Council should be appointed to vote.
- A number of meetings continue, along with work being done to recruit for the Director of Recreation position and the Director of Public Works/Town Engineer position.

It was moved by Councilor Mark Pearl and seconded by Councilor Tony Bentley

that the report from the Chief Administrative Officer be received.

MOTION CARRIED

It was moved by Councilor Mark Pearl and seconded by Deputy Mayor Bill Boyd

Recommendation to

that a recommendation be made to Town Council that

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Town Council

Councilor Nola Folker-Hill be appointed to the position of voting delegate at the Town's Caucus Meeting during the upcoming UNSM Fall Conference

MOTION CARRIED

(ii) Town Clerk's Report

CAO Phillips recapped the Town Clerk's report in which an outline of the status of various bylaws was given. It was also noted that some Council representatives will be needed for various committees and for the position of Deputy Mayor.

It was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

that the report from the Town Clerk be received.

MOTION CARRIED

NEW BUSINESS

(a) Recommendation to Revoke – Chapter 1 – Interpretation Bylaw

Town Clerk Carol Harnes reported that this bylaw is redundant in that it consists primarily of definitions which are addressed in the *Municipal Government Act* and in the *Interpretations Act*. However, further investigation with Service NS and Municipal Relations indicated that the bylaw had never been approved by the Province, and therefore, was never brought into effect. The solicitor suggested that it simply be revoked by Council.

It was moved by Deputy Mayor Bill Boyd and seconded by Councilor Bernie Cooper

Recommendation to Town Council

that a recommendation be made to Town Council that Council revokes the document known as Chapter 1 – Interpretation Bylaw.

MOTION CARRIED

(b) Recommendation to Rescind Chapter 25 – Fees Tax Warrants Bylaw

The Town Clerk presented this bylaw to be rescinded by Council, as its content is irrelevant, because taxes are addressed under the MGA. Both the Director of Finance and the Town's Solicitor confirmed that it has no value.

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Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

***Recommendation to
Town Council***

that a recommendation be made to Town Council that First Reading be given to repeal Chapter 25 – Fees Tax Warrants Bylaw.

MOTION CARRIED

(c) Recommendation to Adopt Chapter 89 – Civic Addressing Bylaw

Director of Planning Bev Gentleman prepared a report introducing a draft Civic Address Bylaw, that would ensure that civic numbers are properly assigned and displayed, so as to ensure that addresses are easy to locate, especially for emergency response people. She added that this draft bylaw was reviewed by the Town's solicitor and is now being brought forward for discussion and adoption.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Bernie Cooper

***Recommendation to
Town Council***

that a recommendation be made to Town Council that First Reading be given to adopt Chapter 89 – Civic Addressing Bylaw.

MOTION CARRIED

(d) Rezoning Application – Chester Avenue Property

A report from Director Bev Gentleman addressed the issue of the property owned by the Kentville Water Commission on Chester Avenue. The house had been originally built for the operator of the treatment plant in 1945, but since then has been rented for a number of years. However, the property is now seen as redundant and therefore, the Town wishes to dispose of it. In order to facilitate the sale of this property, Director Gentleman recommended that the zoning be changed from Institutional (I) Zone, to a more appropriate one, to make it more attractive for purchase.

Therefore, it was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

***Recommendation to
Town Council***

that a recommendation be made to Town Council that First Reading be given to amend the Land Use Bylaw to allow for the rezoning of a portion of PID # 5525377 from Institutional (I) to Residential (R2) zone, and further, that a Public Hearing be set prior to the November

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Council Meeting.

MOTION CARRIED

**(e) Recommendation to Adopt Policy Statement –
Purchase and Use of Bottled Water**

A policy statement relating to the purchase and use of bottled water was brought forward by Bob Howell, a member of the Environmental Advisory Committee. By way of introducing this concept, he presented a short power-point presentation in which he noted some statistics on bottled water use and the costs of this use to both the environment.

He added that another area of consideration should be the costs to the Town by providing free bottled water to meeting attendees and staff. Although, the EAC felt that water is a healthy choice of beverage, if a potable and convenient supply of Town water is available, than staff and guests should use this. He recognized that there would be events when bottled water would be necessary and/or convenient.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

**that a recommendation be made to Town Council that
the Policy Statement – Bottled Water Policy be adopted
by the Town of Kentville.**

MOTION DEFEATED

Points from Discussion

- All bottled beverages should have been included as part of this policy.
- Pop and juice are less healthy options and should be eliminated as free beverages as well.
- About \$3,000 could be saved every year if bottled water was eliminated.
- Meetings take place on a regular basis in the Town Hall, but there are no staff members who could wash glasses for these meetings.
- Buying glasses and making sure that they are cleaned when needed, would not only be expensive and inconvenient, but would involve a question of hygiene.
- Disposable glasses are a problem in solid waste collection, as many of these are not recyclable – unlike water bottles.
- A policy may not be needed, as Council and Staff can be responsible enough to amend any behaviour which is not appropriate.

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- The Town should be showing leadership and education, not enforcement through a policy which is not needed.
- As the bottles can be recycled, using them has less of an environmental impact.
- There are some companies in the area that sell bottled water and the adoption of this policy could hamper these businesses.
- Free bottled water is not common place in other municipalities and residents should not be paying for bottled water so that staff and visitors to the Town Hall can enjoy this free of charge.

**(f) Recommendation to Adopt Policy Statement Re:
Elimination of Styrofoam Products**

A policy statement was brought forward by this committee which would, upon adoption, eliminate the use of Styrofoam products at the town of Kentville.

It was moved by Councilor Eric Bolland and seconded by Councilor Tony Bentley

***Recommendation to
Town Council***

that a recommendation be made to Town Council that the Policy Statement on the Elimination of Styrofoam Products from the Town of Kentville be adopted.

MOTION CARRIED

Points from Discussion

- There is no need to create policies for the sake of making policies – they need to be practical.
- Styrofoam should be outlawed on a national level, however, we can not make policies that we can't live with.
- It is sometimes difficult to refuse Styrofoam, when it is brought into the Town.
- Not all paper products for take out food (or beverages) are biodegradable and many end up in the landfill.
- There would not be a penalty imposed for those who chose not to observe the policy.
- The Town can tell any restaurants to not use Styrofoam when preparing food.
- There are very few restaurants that do not use biodegradable products.

**(g) Recommendation to Adopt Chapter 90 – Alarms
Bylaw**

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This bylaw was created in an attempt to reduce the number of false alarms that demand time from other police services to respond to. Several of the false alarms received are from the same location, where the equipment has either malfunctioned or the individuals have set off the alarm through improper use. These are mostly commercial properties.

The draft bylaw has been thoroughly researched and represents the best example of those alarm bylaws found. It has recently been approved by the Police Commission, following which it was reviewed by the Town's Solicitor. Some amendments were made, however, just prior to this meeting, other questions came to light.

Points from Discussion

- The bylaw could be seen as penalizing individuals who inadvertently set off their alarms.
- The Fire Department should not be included in the bylaw, as the Town does not own the Fire Department.
- In cases when the alarm system automatically contacts the police, these false alarms are unintentional.
- Answering alarms cost money to the Town and stress for the community.
- If the Fire Dept. decides to implement an Alarms Bylaw, it might not be accepted by the County, which shares in the costs of the service to county residents.
- Education is necessary if this bylaw is adopted and those businesses with an ongoing record of false alarms must be notified that a bylaw is in place and that they will be charged for continuous false alarms..
- There must be an incentive for some individuals to fix their alarms if it is a technical problem and/or to train staff to use better care in setting the alarms.
- The Police Commission has been asking for this bylaw for years.

Therefore, it was moved by Councilor Bernie Cooper and seconded by Councilor Nola Folker-Hill

***Recommendation to
Town Council***

that a recommendation be made to Council that First Reading be given to adopt *Chapter 90 – Alarms Bylaw.*

MOTION CARRIED

(h) Cultural Mapping

A request for financial support from the Town was received in

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support of a year-long project that identifies what exists in the cultural sector of the community. This Cultural mapping will give the public a “one-stop shopping” view of what cultural businesses, and organizations exist in the area. It is participatory and community driven. This web-based tool will be of benefit to many; it will provide awareness of this sector; will up-to-date listings of what is available in the area; will locate cultural gaps; along with providing a foundation for planning.

Although the bulk of the funding for this project will be received from the Royal Secretariat, community “buy in” is necessary along with some financial assistance. The project will cost about \$70,000, with half from in kind donations and the balance in cash. Kentville is being asked to provide \$1,250 and will be given credit on the maps and all publicity material. Either a confirmation of funding at this time, or a indication of support next year, would be appreciated.

It was moved by Deputy Mayor Bill Boyd and seconded by Councilor Eric Bolland

*Recommendation to
Town Council*

that a recommendation be made to Town Council that this issue be directed to staff for a report to be prepared for the next meeting of CAC.

MOTION CARRIED

CORRESPONDENCE

(a) none

ADJOURNMENT

It was moved by Councilor Bernie Cooper and seconded by Councilor Tony Bentley

that the CAC meeting adjourns at 4:45 p.m. to go “In Camera” to discuss land negotiations and litigation.

MOTION CARRIED