

TOWN OF KENTVILLE

Public Meetings Bylaw

Chapter 8

1. The Mayor or Deputy Mayor shall preside at all public meetings called by Council, and in the absence of both of them, the ratepayers shall choose a Chairman from their number to preside. The Town Clerk shall act as Clerk or Secretary of such meetings, and in the absence of the Town Clerk, the ratepayers shall choose a Clerk or Secretary.
2. Only ratepayers shall be admitted to such meetings, unless otherwise indicated.
3. All questions shall be decided by a majority of votes. The Chairman, for the time being, shall have the right to vote in the same manner as any other ratepayer.
4. No ratepayer shall speak more than twice on any question, or longer than seven minutes at any one time, unless by the permission of the Chairman.
5. The vote at a ratepayers' meeting, within the meaning of these Bylaws and of the Towns' Incorporation Act, shall be taken between the hours of 2:00 p.m. and 10:00 p.m. of the day upon which the meeting is called.
6. No motion for adjournment or otherwise, shall be entertained until the resolution or resolutions upon which it is proposed to take a vote or votes, has or have been voted upon, and the result decided.
7. The Council shall prepare and submit to the meeting, a written or printed memorandum, setting forth the object or objects of any proposed expenditure or expenditures, and the amount or the several amounts to be borrowed.
8. Forthwith, after the day has been fixed for a meeting, the Town Clerk shall cause to be printed at the expense of the Town, such number of ballot papers as shall be sufficient for the purpose of the voting.
9. The Ballot papers shall be according to the form of Figure "A" hereto.
10. The Mayor, or some person authorized by him in writing, shall preside at the taking of the polls, and the Town Clerk shall act as Poll Clerk. The Mayor shall also appoint two ratepayers as scrutineers, who shall be present with the Presiding Officer and Clerk during the voting.
11. At the time fixed, in accordance with the Bylaws, the poll shall be held and the votes shall be taken by ballot.
12. At the close of the poll, the Presiding Officer shall, in the presence of the scrutineers and the Poll Clerk, open the ballot box and count the votes, of which

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the Clerk and scrutineers shall keep tally, and at the end of the counting the Presiding Officer shall declare the result.

13. After counting the ballots, the Presiding Officer shall return them to the box in the presence of the scrutineers, after having ascertained the number of votes polled, the number who voted "for", the number voted "against", and the number of spoiled ballots, and shall seal the ballot box, and shall retain the same in his custody for the period of one month, when, if not called upon by competent authority to produce the same, he may destroy the ballots.
14. Printed directions in the form of Figure "B" hereto, shall be posted up at the place of voting.

Figure "A"

	"FOR" "AGAINST"
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Figure "B"

Directions for the Guidance of Voters:

The Voters will go into a compartment with a pencil provided therein, place a cross (thus X) on the right hand side, in the upper space, if he votes in favour of the expenditure, and in the lower space, if he votes against it.

The Voter will then fold up the ballot paper and deliver it to the Presiding Officer and forthwith, quit the voting place.
